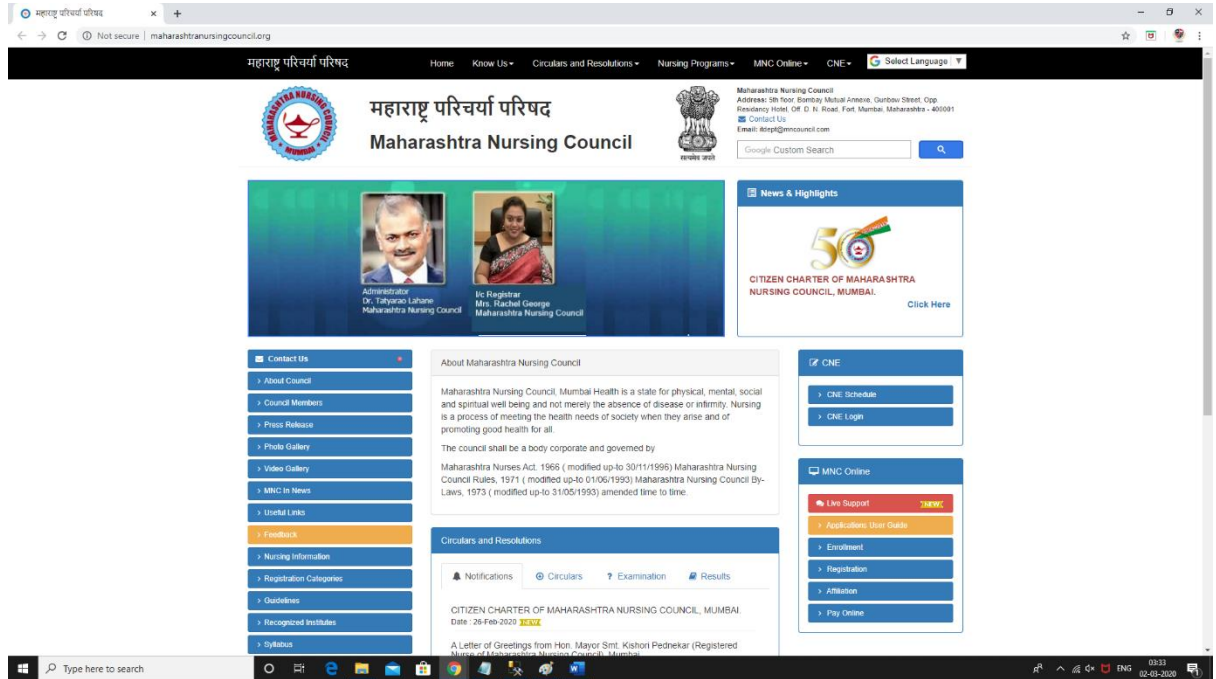


User Manual

Duplicate Marksheet, Passing Certificate and HRD Verification

- Getting Started for Duplicate Certificate click on Maharashtra Nursing Council website www.maharashtranursingcouncil.org is shown as below



- Click MNC Online To Get Started As shown below :



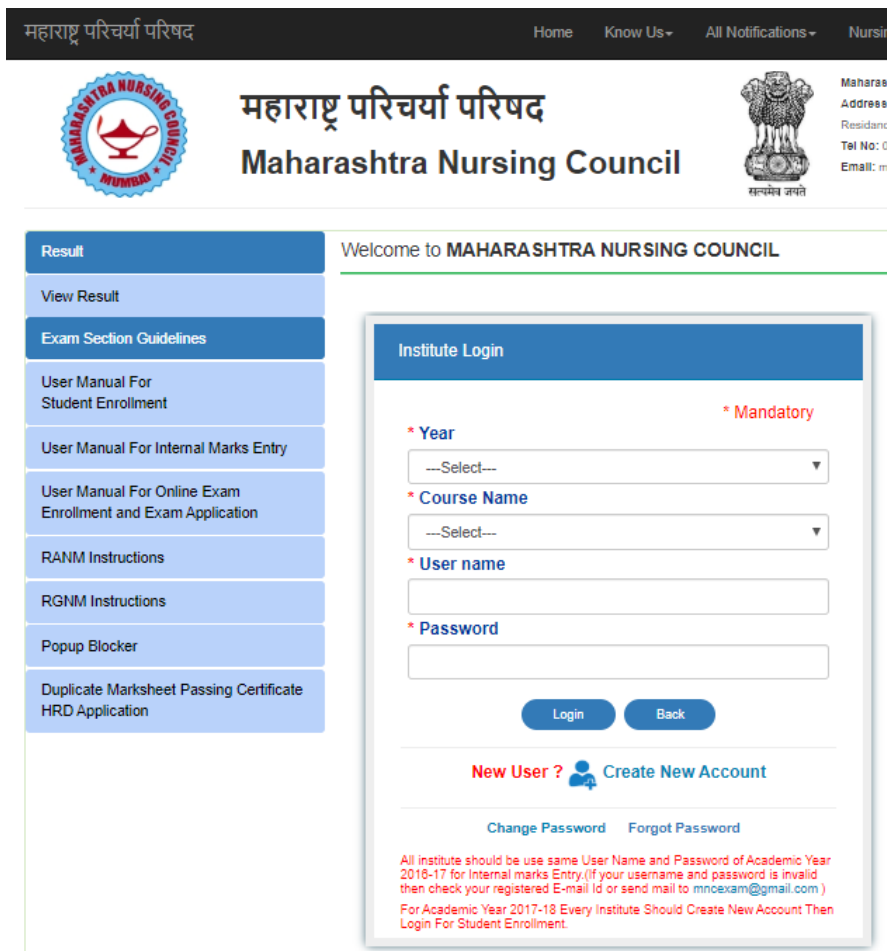
User Manual For Duplicate Marksheet, Passing Certificate and HRD Verification

- After Clicking **MNC Online** User will be redirected to as shown below Form:
- Click on Enrollment.



The screenshot shows the Maharashtra Nursing Council website. The header includes the council's name in Marathi and English, along with navigation links: Home, Know Us, Circulars and Resolutions, Nursing Programs, MNC Online, and CNE. A dropdown menu is open under 'MNC Online', with 'Enrollment' selected and highlighted by a red arrow and a blue callout box that says 'Click on Enrollment'. Other menu items include Live Support, Applications Us, Registration, Affiliation, and Pay Online. Below the header, there are portraits of the Administrator (Dr. Tatyrao Lahane) and the I/c Registrar (Mrs. Rachel George). A 'News & Highlights' section features a '50' anniversary logo and a notice about inviting nominations for the National Nightingale Nurses Award.

- After Clicking on Enrollment user will be redirected as shown below



The screenshot shows the Maharashtra Nursing Council website after clicking on 'Enrollment'. The header is similar to the previous screenshot. The main content area is titled 'Welcome to MAHARASHTRA NURSING COUNCIL'. On the left, there is a sidebar menu with options: Result, View Result, Exam Section Guidelines, User Manual For Student Enrollment, User Manual For Internal Marks Entry, User Manual For Online Exam Enrollment and Exam Application, RANM Instructions, RGNM Instructions, Popup Blocker, and Duplicate Marksheet Passing Certificate HRD Application. The main content area features an 'Institute Login' form with the following fields: Year (dropdown menu), Course Name (dropdown menu), User name (text input), and Password (text input). The form includes 'Login' and 'Back' buttons. Below the form, there are links for 'New User ? Create New Account', 'Change Password', and 'Forgot Password'. A footer note states: 'All institute should be use same User Name and Password of Academic Year 2016-17 for Internal marks Entry.(If your username and password is invalid then check your registered E-mail Id or send mail to mncexam@gmail.com) For Academic Year 2017-18 Every Institute Should Create New Account Then Login For Student Enrollment.'

- Click **Duplicate Marksheet Passing Certificate HRD Application** To Get Started As shown below :


The screenshot displays the Maharashtra Nursing Council website. At the top, there is a navigation bar with the text 'महाराष्ट्र परिचर्या परिषद' and links for 'Home', 'Know Us', 'All Notifications', and 'Nursin'. Below this, the council's logo and name 'महाराष्ट्र परिचर्या परिषद' and 'Maharashtra Nursing Council' are prominently displayed. To the right, there is a contact information section with fields for 'Maharas Address', 'Residanc', 'Tel No: 0', and 'Email: m'. A central banner reads 'Welcome to MAHARASHTRA NURSING COUNCIL'. On the left, a vertical menu lists various options, with 'Duplicate Marksheet Passing Certificate HRD Application' highlighted and an arrow pointing to a call-to-action box that says 'Click Here for Duplicate Marksheet, Passing Certificate and HRD Application'. The main content area shows the 'Institute Login' form, which includes fields for 'Year', 'Course Name', 'User name', and 'Password', all marked as mandatory. There are 'Login' and 'Back' buttons, and a link for 'Create New Account' for new users. A footer note states: 'All institute should be use same User Name and Password of Academic Year 2016-17 for Internal marks Entry. (If your username and password is invalid then check your registered E-mail Id or send mail to mncexam@gmail.com) For Academic Year 2017-18 Every Institute Should Create New Account Then Login For Student Enrollment'.

- After Clicking on **“Duplicate Marksheet Passing Certificate HRD Application ”** User will be redirected to **“Create New Account and Login Page”** Form:


✦ Create New User Account:

महाराष्ट्र परिचर्या परिषद

Home Know Us All Notifications Nursing Programs



महाराष्ट्र परिचर्या परिषद
Maharashtra Nursing Council



Maharashtra Nursing Council
Address: 5th floor, Bombay Mutua
Residency Hotel, Off. D. N. Road,
Tel No: 022-22677993, 022-22677
Email: mnc.itdept@gmail.com

Exam Section Guidelines
View Application
Duplicate Marksheet Application
Duplicate Passing Certificate Application
HRD Verification
User Manual For Student Enrollment

Welcome to MAHARASHTRA NURSING COUNCIL

Login

Username

Password

[Create New Account?](#) [Forgot Password](#)

For New user Click on "Create New Account" to create New Account

- After Clicking on "Create New Account " User will be redirected to "Create New User Account" Form:
- Then Select the Enrollment Year

Create New User Account

Enrollment Year

Select the Enrollment Year Here

- After clicking the "Enrollment year" user will be redirected to "Create New User Account" Form as shown below

□ Create New User Account

Enrollment Year

Note: Enter PRN Number If You are Enrolled on or after Academic year 2009-10

PRN Number

First Name * Middle Name *

Last Name * Date Of Birth *

Mobile No * Aadhar No *

Email Id * User Name *

Note: Password Must Contain At Least One Special Character, One Capital Letter [A-Z], One Integer [1-9], & One Small Letter [a-z] and [8-15] Character in Length..

Password * Confirm Password *

Hint Question * Hint Answer *



- Fill up all the Field Details
 - Click on **“Create Account”** Button for creating credentials .
 - After clicking **“Create Account”** user will get **Username** and **Password** on your registered Email Id.
- ✧ **Login For Duplicate, Passing Certificate and HRD Verification**
- Enter the Username and Password
 - Then click on the Login Button

User Manual For Duplicate Marksheet, Passing Certificate and HRD Verification



महाराष्ट्र परिचर्या परिषद
Maharashtra Nursing Council



Maharashtra Nursing Council
Address: 5th floor, Bombay Mutua
Residency Hotel, Off. D. N. Road,
Tel No: 022-22677993, 022-22677
Email: mnc.itdept@gmail.com

Welcome to MAHARASHTRA NURSING COUNCIL

Exam Section Guidelines

View Application

Duplicate Marksheet Application

Duplicate Passing Certificate Application

HRD Verification

User Manual For Student Enrollment

Login

□ Username

🔒 Password

[Create New Account?](#) [Forgot Password](#)

Enter Username here

Enter Password here

Click on Login Button

After Clicking on Login button User will be redirected to the as shown as below



Exam Section Guidelines

View Application

Duplicate Marksheet Application

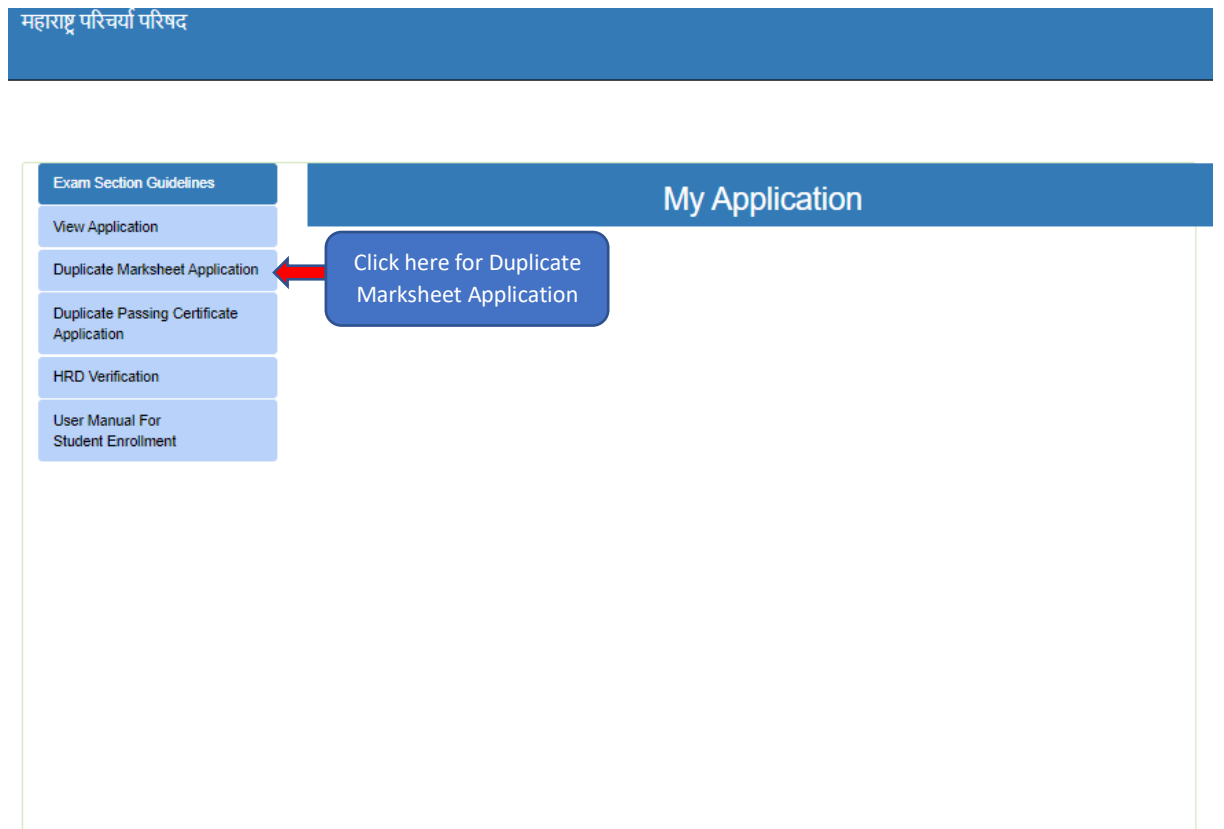
Duplicate Passing Certificate Application

HRD Verification

User Manual For Student Enrollment

My Application

✧ For Duplicate Marksheet Application



- Click on the **Duplicate Marksheet Application** User will be redirect to **"Application For Duplicate Marksheet"** as shown as below

Exam Section Guidelines

View Application

Duplicate Marksheet Application

Duplicate Passing Certificate Application

HRD Verification

User Manual For Student Enrollment

Application For Duplicate Marksheet

STUDENT INFORMATION

PRN Number:

Student Name:

Postal Address/Current Address:

Pin Code:

Reason:

EDUCATION DETAILS

Academic Year:

Course Name:

Exam Name:

- GENERAL NURSING AND MIDWIFERY FIRST YEAR
- GENERAL NURSING AND MIDWIFERY SECOND YEAR
- GENERAL NURSING AND MIDWIFERY THIRD YEAR

Tick Checkbox if you want to get Document to your Postal Address

Application Form Fees

Fees To Be Submit

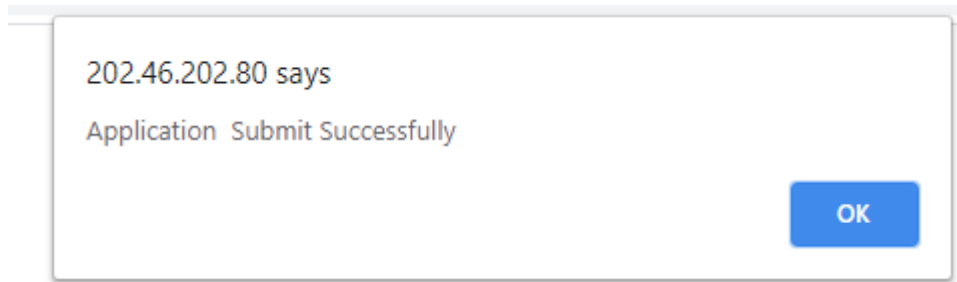
UPLOAD DOCUMENT

Id	Document Name	Document type	Size	Is Compulsary	File	Status	Pr
1	Photo	JPEG, JPG, PNG, PDF	100 KB	Y	<input type="button" value="Choose File"/> No file chosen	<div style="background-color: #ccc; width: 30px; height: 20px; display: inline-block;"></div>	◀
2	Signature	JPEG, JPG, PNG, PDF	100 KB	Y	<input type="button" value="Choose File"/> No file chosen	<div style="background-color: #ccc; width: 30px; height: 20px; display: inline-block;"></div>	◀
3	Aadhar Card	JPEG, JPG, PNG, PDF	100 KB	Y	<input type="button" value="Choose File"/> No file chosen	<div style="background-color: #ccc; width: 30px; height: 20px; display: inline-block;"></div>	◀
6	Xerox Copy of Marksheet/Certificate if Available	JPEG, JPG, PNG, PDF	1000 KB	N	<input type="button" value="Choose File"/> No file chosen	<div style="background-color: #ccc; width: 30px; height: 20px; display: inline-block;"></div>	◀

Click on Submit Button

User Manual For Duplicate Marksheet, Passing Certificate and HRD Verification

- Fill up all the Field Details and upload the documents
- Then click on the **Submit Button** user will be redirected to as shown below



- After submit the Application Go to the **View Application** for checking Status, Edit the Application, Make Payment and Print

महाराष्ट्र परिचर्या परिषद

Exam Section Guidelines
View Application
Duplicate Marksheet Application
Click on View Application
User Manual For Student Enrollment

My Application

Application No	Applicant Name	Application Type	Application Date	Fees to be Submit	Fees Received	Edit	Status	Make Payment	Print
2020000000010	JOYNA SAMSON GAIKWAD	Duplicate MarkSheet(E)	03/03/2020 00:00:00	100			Status	Pay Online	

Take Printout Here

Here Edit the Application

Here Check your Application

Here make your Payment

❖ For Make Payment

- Once Application is approved user can do the Payment.
- Click on **Pay Online** user will be redirected to **Payment Information** Page as shown below

Academic Year : LgtPpGTPXWFPJyeE8IM59A%3d%3d Welcome JOYNA SAMSON GAIKWAD | [Logout](#)



NG COUNCIL, MUMBAI

Payment Information

Exam Year	:	2015-16
Exam Type	:	R
Due Date	:	03/03/2020 00:00:00
Application No.	:	2020000000010
Applicant Name / College Name	:	abc
Application Type	:	GENERAL NURSING & MIDWIFERY (3 YEARS)
Application Date	:	03/03/2020 00:00:00
Amount to Be Paid	:	100
Department	:	Examination
Number Of Students	:	1


Click on Make Payment

- Click on **Make Payment**
- After Clicking on **Make Payment** User will be redirected to the “**UID and Payment Token verified**”



The underlying connection was closed. An unexpected error occurred on a send.

UID and Payment Token verified

Step 2 : Select Payment

DUPLICATE MARKSHEET FEES


Payment Token : 323542

Application No : 2020000000010

Application Date : 03/03/2020

MARKS CERTIFICATE FEE

Total Amount


Click on Select option


Click on Select Button

- Click on the **Select Option**
- Click on the **Select** Button user will be redirect to the **“Select Payment Option”** Page as shown below



Step 3 : Select Payment Option

Debit Card

Credit Card

Net Banking

Bank Challan **NEW**

Proceed

Click on the Proceed Button

- Choose the **Payment Option**
- Click on the **“Proceed Button”** user will be redirected to **“Confirm & Proceed”** page as shown below



Step 4 : Confirm & Proceed

You are about to pay Rs. 2.00 by Debit Card, please confirm

Note

- You have maximum 3 attempts for payment, your Payment Token will be blocked after three consecutive failed attempt
- To avoid blocking your Payment Token, please verify the reason for failure and try after some time
- In case if you are getting message 'Transaction Booked', which means your bank has not yet conveyed the status of Payment to Maharashtra Nursing Council Bank. In such cases, you should try payment after 1 day

Payment & Refund Policy

- In any situation if the excess payment is received from the user, the same will be refunded to the Bank Account from which it has been received
- This will be done only after receiving the complaint via e-mail from user within 2 days after payment, and all the necessary verifications and checking are done. It may take up to 10 working days
- For any queries related to Online Payment / Challan Payment / Bank Deposit, please mail us on itdept@mncouncil.com / mnc.itdept@gmail.com
- You can also reach Finance Department on Tel : 022-22677993, 022-22677994
- Visit to Maharashtra Nursing Council office for any query related to payment will not be entertain

Ok! Proceed

Click on Ok! Proceed Button

- Click on the **“Ok! Proceed”** Button user will be redirected to the **“SBlePay”** Page as shown below



Payment Details

- Debit/Credit Card
- Internet Banking
- BHIM UPI
- Wallets

Debit/Credit Card

Please enter your card details

Card Number

VISA

Expiry Date/Valid Thru **CVV/CVC 4-DBC**

Month Year

Name of the card holder

Use your GSTIN for claiming input tax (Optional)

Pay Now Cancel

Order Summary

Order No.:
323543

Merchant Name:
Maharashtra Nursing Council

Amount: 2.00

Processing fee:

GST:

Total:

APM ID: PG_TRANS_396

Click on Pay Now

MasterCard SecureCode Verified by VISA Footer Logo

- Fill up the all fields and click on **Pay Now**
- User will get the messages once transaction succeed